



Information & Culture Department
Government of the Punjab

APPLICATION FORM
GRANT-IN-AID TO LITERARY & CULTURAL BODIES

Name of Organization: _____

Registration No: _____ **District:** _____

Organizer's Name: _____ **Contact #:** _____

Email: _____ **CNIC No:** _____

Address: _____

Bank Account Title: _____

Bank Account Number: _____

Bank's Name: _____ **Branch:** _____

Verification Certificate Issued By: _____

Website Address / Link: _____

Facebook: _____ **YouTube:** _____

Instagram: _____ **Twitter:** _____

Outreach: (Local) _____

Outreach: (Local + National) _____

Outreach: (Local + National + International) _____

Brief Annual Activities Report (Last One Year): _____

Applicant's Name: _____ **Signatures:** _____

Check List for Eligibility:

Application form without following documents shall not be accepted / entertained by the concerned Arts Councils / Institute:

- Certificate of registration as a literary or cultural body under Societies Registration Act, 1860.
- Vouched accounts / utilization of the previous grant (if any).
- Audit report of the accounts of the body for the last one year.
- Letter of verification from Lahore Arts Council, Punjab Council of the Arts or Punjab Institute of Language, Art & Culture according to performance zone.
- Digital presence supporting with social media accounts / links.
- Future Plan (events, publications, activities etc.).
- Outreach (local, national, international) with documentary evidence.
- Annual activity report (hard form) and data (soft form) in USB.

(For Office Use)

Criteria / Award of Points

1.		2.		3.		4.		5.	
Digital Presence		Future Plans		Outreach		Annual Activity Report		Marks Obtained	
Website		Events / Publications / Activities etc.	Local		Hard Form		Out of 40		
YouTube			Local +National		Soft Form (USB)				
Facebook			Local +National +International		Events				
Instagram					Publications				
Twitter					Others				
Max: 10 Marks		Max: 10 Marks		Max: 10 Marks		Max: 10 Marks		Max: 40 Marks	

Scrutinized by	Designation	Department	Signatures
Category Proposed	Category Approved	Grant-in-Aid (1st Installment) Dated: _____	Grant-in-Aid (2nd Installment) Dated: _____